

## **PTC Executive Meeting Minutes December 14, 2017**

**Attendees-** Anastasia Ferguson, Shirley Keller, Brenda Wedgewood, Jennifer Durst, Danae Secunde

**Treasurer Report-** Balance as of November 30, 2018 \$12,318.16. Paid PTO Insurance \$399.00, Homestead Theater \$495.00, Sleds & Footballs for Students \$24.44.

Square One Art profit is \$1,091.72, 111 orders were placed. Last year profit was \$1,215.38. Deposited \$183.25 from orders sent to school.

Clink account has \$44.90.

T-Shirt are in. The bill was \$1,065.76. We collected \$589.30 from students and owe \$576.45 to pay the bill based on what was collected.

We will continue to help the food bank with gift cards from Hannaford. Brenda Wedgewood will speak to Melissa Ransom to find out how many gift cards will be needed. We will use money from Clink and \$100 to fund this. Brenda made a motion to use these funds and Danae Secunde seconded the motion. All were in favor.

**School Mall** – One Time Mailing of post cards that company does, (no selling of information to anyone either) earn \$2.25per Student that participates, no prizes and easy fundraiser to do each year. Start in the FALL.

**Field trip Money** – Money that comes from Parents will no longer be going into the Teacher Fund. It will now go to the PTC to handle and then go to the Teacher who needs to pay for the field trip tickets. As PTC handles field trip transportation and any other field trip needs this makes sense that we handle the money.

**Treasurer Report Audit** – Shirley and Brenda will continue to do this monthly. Shirley will check the statements along with the checkbook to make sure all balances and checks are matching.

**Check Policy** – Are we getting reimbursed on all checks being returned? As we are being paid on checks that are being returned, the bank does a resubmit check automatically up to 2 times at \$16 per time. Only two checks last year have not been paid. We will continue with our current policy that is in place & monitor for repeat offenders.

**PTC Attendance** – What can we do to attract more parents? Approach Pre-K, and K Parents for possible new members. Anastasia Ferguson will work with Tim Stinson to create a flier to bring in the younger parents. Need to stress that the existing members are starting to phase out and if no new parents can start joining the PTC will no longer exist and how this will impact the school and students without a PTC.

**Line School Spirit T-Shirts** – Change to one Color moving forward, gradually change all incoming and new students to the Green shirts. If current students would like to get the green shirt we will welcome that change, but will not make that mandatory. Can start the process for the 2018/2019 school year. Keep the teachers in the Tie-Dye shirts to keep it simple and have them stand out? Linda and Pamela will not do the shirts moving forward if we do not make this change.