

## **Line Elementary PTC Meeting Minutes 1-11-17**

**Attendees:** Anastasia Ferguson, Shirley Keller, Patricia Kafka, Brenda Wedgewood, Rachael Morin, Kelli Karish, Melissa Knight

**Motion to Approve November Meeting Minutes:** Patricia made a motion to approve the November minutes. Brenda seconded, approved.

**Treasurer Report:** \$13,291.55

Deposit \$792 from Boxtops 1/9/17

\$30 child care

\$495 Hampstead Theater

\$200 deposit 5th grade field trip

\$67.90 website

**Guest Speaker Shannon Briggs will be coming to the February meeting.**

**Guest Rachael Morin presented fundraising ideas.** Trying to get local vendors together to hold an event at the school. All of the vendors rent a table and the proceeds will go to the PTC. All of the vendors will donate an item to the PTC for a raffle. All of the proceeds from the raffle would go to the PTC. They have vendors for many different products from clothing, crafts, etc. The PTC would be responsible for advertising to make it advantageous for the vendors. Melissa mentioned that we can utilize the media contacts that we use to advertise the Tag Sale to advertise for this event. They would like to use the gym and cafeteria. Melissa made a motion to approve the vendor/craft fair as an additional fundraiser for date TBD. Kelli seconded. Approved.

We discussed date for the event in beginning of April. Melissa will communicate with Rachael to begin setting up the event. We will add the event to the February meeting agenda to finalize any pending items.

**Pasta Love Around:** Melissa Knight presented the event which is coming up Feb 1st and 2nd. Food donations will be handled differently this year. The whole school is going to partner with other classrooms and signing up for a specific food item. We will have a spaghetti dinner for two nights. For the month of Feb, the entire school will be doing a food drive to fill the school's pantry. Lucille did all of the cooking last year and will need to be present again. Brenda or Anastasia will go to purchase the food supplies. Melissa will work with Tim to determine a way to do a better RSVP for the event. Melissa will inventory all supplies to determine what will be needed.

**5th Grade Field Trip:** This is similar to the trip last year. They will be taking a guided tour of the bay. They will be going to the Seacoast Science Center again this year. They would like to do a more structured activity. One group will be going to the shark exhibit while the other group has free time. Then they will switch activities.

The total cost is \$350 for the two different groups. This includes 6 chaperones for free. Each additional would be \$2/each. The only other cost would be for transportation. The Isles of Shoals is \$825, Transportation \$935, and then \$350 for the activity. Brenda makes a motion to approve the field trip. Melissa seconds, approved.

**3rd Grade Field Trip:** McAuliffe-Shepard Discovery Center in Concord, NH. The total transportation cost is \$331.58. The cost is \$6/child. PTC already approves cost for transportation.

**Book Fair: 3/21-3/24;** Family Night on the 22nd. We will keep the fair condensed to 3 days. Rachael will help with the fair. Theme this year is outdoor camping. Melissa will get the teachers involved to put together stations for family night.

**Box Top Collection:** Done in December, collection was 2249. Next collection is Jan 25th. We will do a reminder at announcements to bring box tops in.

**Fundraising Options for next year:** We will talk about sending out a survey to parents to see what would work best for the next fundraiser.

**New Business/Suggestions:** Hampstead Theater; Melissa noted that the experience is great; however the content needs to be selected better. The content of the last play was hard to understand and the interaction was not structured well.

**Our Next Meeting will be held on Wednesday, February 8th at 4:30pm.**