

## PTC Meeting Minutes for September 12, 2019

Attendees were Jere Gray, Brenda Wedgewood, Tim Stinson, Kristen Wescott, Linda Palmer, Jaclyn Roche & Anastasia Ferguson.

Meeting started at 3:15pm with introductions and greetings.

A motion was made by Kris Wescott to approve May Meeting Minutes and 2<sup>nd</sup> approved by Jere Gray. All favored. We approved May meeting minutes as there was no June Meeting for school year 2018/2019.

Treasurer report: The balance is \$7,326.53 as of 9/12/2019. The Savings account balance is \$2,480.40, Scholarship fund balance is \$993.30, with \$500 being sent in a few months to the student who is receiving the scholarship. We will close out the scholarship once all the money is gone. We will look at other options to help future students from Line school. Look at offering an incentive to HS Students if they help us with events and child care. Look at what WES PTO does for a scholarship fund to see if we can offer something similar to the students who help out.

Meadow Farm Fundraiser will be arriving early the week of September 16<sup>th</sup>. Will get out by the end of the same week to ensure students have for the start of the fundraiser for the 23<sup>rd</sup>. Fundraiser will end on October 4<sup>th</sup> and be shipped out to the company as soon as the packets are compiled and money is counted. Hopefully by October 11<sup>th</sup> to ensure that all orders are delivered to student homes by Thanksgiving.

Scholastic Dollars we have \$985, \$948.29 that need to be spent by 10/26/2019. Tim, Kris, Jere and Anastasia will work together to get the scholastic dollars spent for books for the library and other school needs. Books that are needed are for the library are for older chapter books for grades 3-5, like Dogman, I survived, Captain Underpants, Diary of a Wimpy Kid.

The Sport Hut Spirit Gear we will not continue with this year. We did not make the goal of the \$1,000 last year. We will look at doing something from RSD Graphics. Anastasia spoke to them in the spring, they suggest doing 3 items and one design as to not to overwhelm families. Anastasia will speak to RSD Graphics again to see when we can work this into this year. Tim suggested doing this in November. An update will be provided next meeting.

Tax forms to get PTC tax exempt. Jere and Anastasia met with Mr. Ferguson the attorney who handles the PTC state filings each year. He walked us through how to do the 1023-ez form online. The form used to be \$1,200 and is now \$275. We will do the filing of the forms later today so we can insure we get the tax id exempt numbers prior to the scholastic book fair. It should take up to 6 weeks for the forms to be processed. If we are approved, we will have to file forms each year with the IRS (990-N) to stay in compliance.

Open house is tonight and PTC will give parents a gift baggie of free products we received from PTO. Brenda entered a giveaway and won over 300 bags of various products like juice boxes, fruit snacks and homeopathic medicines. We will give them to parents. We will also hand out Clynk bags to those who would like them to support PTC. The Clynk account has \$148.05 in it. We will also send home a flier so people who want to receive a Clynk bag can get one.

Line School Spirit Shirts will be done soon. Linda Palmer will handle the forms going out to students. Colors will be phased out moving forward to all Kelley Green. Grade Colors are as follows:

PreK/K/4<sup>th</sup>: Green

1<sup>st</sup>: Candy Orange

2<sup>nd</sup>: Lime Green

3<sup>rd</sup>: Light Blue

5<sup>th</sup>: Bright Yellow (This will be Retired this year)

The Light Blue, Candy Orange, and Lime Green will be phased out as each grade graduates the school.

The PTC will continue to purchase T-Shirts for the new students.

Bulletin supplies Jere is asking to get some new supplies for the bulletin board. Tim made a motion for up to \$100 for all supplies and ink as Jere prints a lot of the fliers from home, Brenda 2<sup>nd</sup> the motion. All were in Favor.

Microwave for the ESY Room – Brenda asked that PTC help purchase a small microwave for the ESY Room. Their microwave broke and they could use a new one. Jere made a motion for a microwave for up to \$50, Kris 2<sup>nd</sup> the motion. All were in Favor.

PTC was asked to help Christina Winn for incentive prizes to help get parents/teachers more involved in the school. Kris made a motion for up to \$200 for the school year, Jere 2<sup>nd</sup> the motion. All were in favor. Christina will provide her receipts for any prize she purchases to Brenda and will be reimbursed.

The Meeting adjourned at 4:15pm.